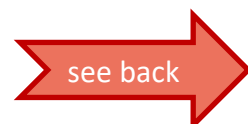


## General information /Academic Calendar WS 2018/19

### Important Dates for Pre-Study Programme Applicants

- **Registration VGUH courses: July 09 – September 12, 2018**
- Before registration, you have to do the mandatory **electronic pre-registration**: [public.vguh.at](http://public.vguh.at)
  - After your online-pre-registration you have to come in person to the VGUH-office with your **letter of acceptance** and your **passport** to get your payment slip for the study fee and the login details for your student's account. Then pay the course fee and bring your deposit slip to the VGUH-office 3-5 days after payment to get your personal data sheet for enrollment at your university. After enrollment at university and to complete your enrollment at the VGUH you have to send your **confirmation of registration for WS 18/19** of your university electronically to [office@vguh.at](mailto:office@vguh.at). not later than Sept. 24, 2018.
  - Separate registration procedures apply to students who receive their letters of acceptance/residence permit later. You will be given further information when registering at the VGUH-office.  
Note: The semester counts even if course allocation takes place after October 15!
- **NEW from winter semester 18/19 for students starting in winter semester 18/19 at VGUH – subject to possible changes:**
- Students in **levels Ib, II and III** attend a **basic course** (12 contact hours/week) and a **compulsory elective course** (3 contact hours/week) in German, which must be taken at the same level but separately.  
**Study fee:** € 420.- (to be paid not later than Sept.12, 2018)
  - **Level III** students with subject examinations only attend a basic course in German and subject courses.  
**Study fee:** € 420.- (to be paid not later than Sept.12, 2018)
  - Students with **no previous/very little knowledge** of German (level **Ia**) attend a German language course with **21 contact hours/week** as far as possible according to changed legal requirements.  
**Study fee:** € 670.- (to be paid not later than Sept.12, 2018)
- **Mandatory Placement Tests for German:** start from September 13, 2018  
The tests will be held at Neubaugasse 10. You must register electronically before taking the test! This test is a mandatory requirement for admission to the VGUH. After registering in the VGUH-office you will find the date for this test in your student's account!
- **Course allocation:**  
After submitting their confirmation of registration new students will be assigned to courses (basic and compulsory elective) or select them themselves under certain conditions. You will receive your timetables on your student's account ([public.vguh.at](http://public.vguh.at)). Course allocation is fixed, a change of course is not possible. Required rate of attendance in courses: 80%. Please observe the requirements for the issue of a course certificate which you can find on the VGUH-homepage.
- **Registration for exams:** see [public.vguh.at](http://public.vguh.at), the info-board at VGUH or VGUH-homepage
- **Certificates:** issued not before three days after oral exam, at VGUH-office
- **First examination weeks:** Sept. 17 – Oct. 05, 2018
- **First German language assessment exam** (=Ergänzungsprüfung Deutsch: **EPD**): Examination fee: € 30.-  
The exam consists of a written and an oral part:
- Written exam:** Sept. 17, 2018
- Oral exam:** Sept. 24 and Sept. 25, 2018 (on the premises of a positive written exam)
- **Beginning of courses:** Oct. 01, 2018
- **End of courses:** Feb. 08, 2019
- **End of semester:** Feb. 15, 2019
- **Further examination weeks:** Mid-October 2018, end of January 2019
- For more details ask at VGUH-office or in the courses or have a look at the info-board and our homepage!
- **VGUH – contact details:** Office:  
Neubaugasse 10, A-8020 Graz/Austria  
Telefon: [43] (316) 83-14-96 10 Fax: [43] (316) 83-14-96 11  
e-mail: [office@vguh.at](mailto:office@vguh.at) homepage: <http://www.vguh.at>



**Registration for beginners:**

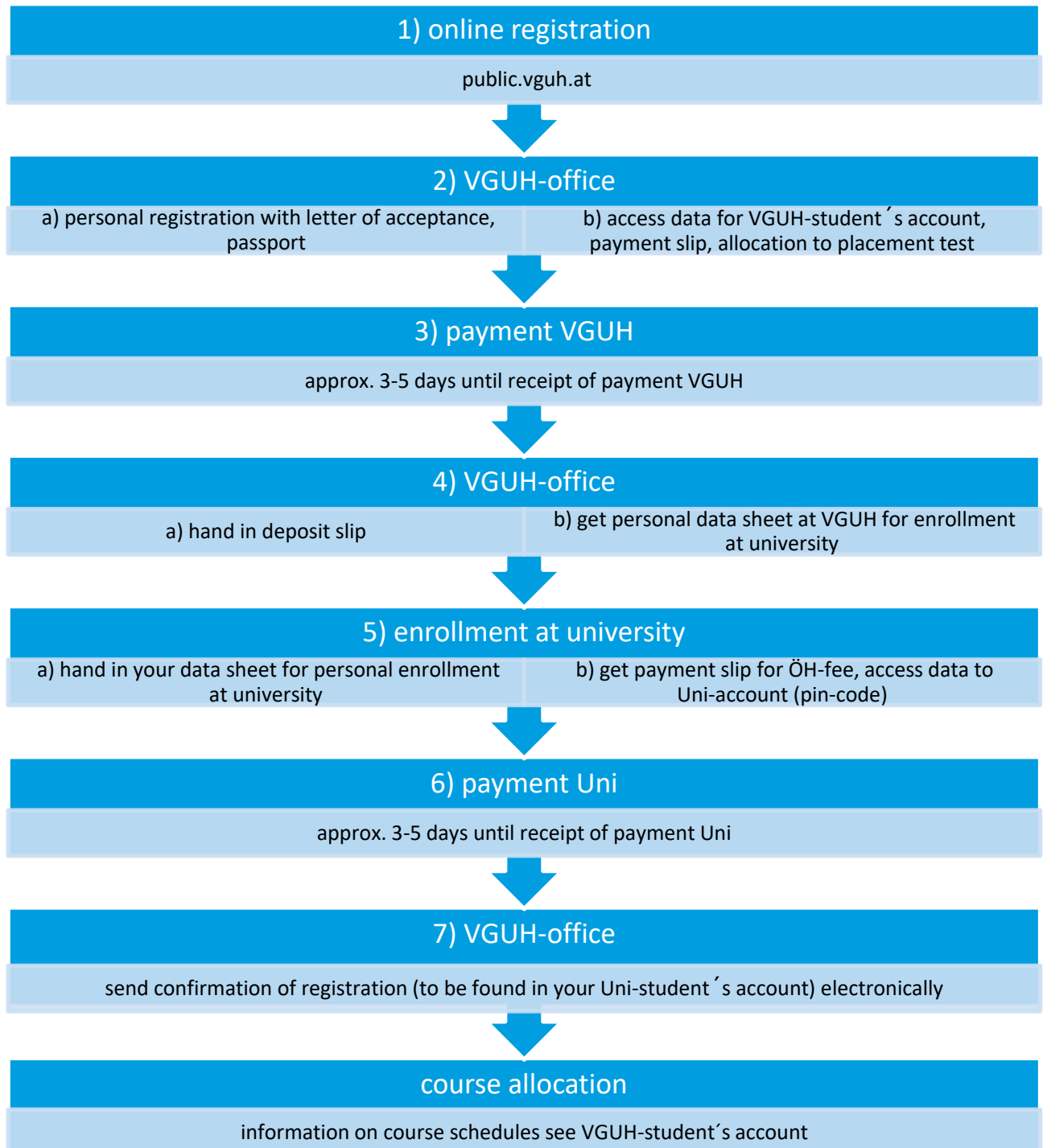
General admission period WS 18/19:

July 09 to September 12, 2018

Grace period WS 18/19:

September 13 to November 30, 2018

Steps 1 – 7 have to be done by students to attend a course at VGUH:



Mandatory placement tests: after registration (see step 2b above); start from Sept. 13, 2018