

Information leaflet for OeAD grant recipients from third countries¹ for stays of up to 6 months

Procedure

Recipients of OeAD grants from third countries need, provided that they stay for no longer than 6 months, a **visa for gainful employment** (“**Visa C for Gainful Employment**” [„**Visum C – Erwerb**“]) or “**Visa D for Gainful Employment**” [„**Visum D – Erwerb**“]). For stays of a maximum of 90 days you have to apply for a “Visa C for Gainful Employment”, for stays between 91 days and a maximum of 6 months you have to apply for a “Visa D for Gainful Employment”.

You have to apply for this visa in person at the competent [Austrian representative authority](#) in your country of residence at least 4 weeks before entering Austria. The authority will issue the visa free of charge.

Attention: For US American and Canadian OeAD scholarship holders [special rules](#) apply for the issuance of visas!

Visas cannot be extended in Austria. After entering Austria with a visa you cannot – apart from a few exceptions² – apply for any other visas or residence permits (for staying for longer than 6 months) in Austria.

Necessary documents for applying

Documents in languages other than German must be submitted together with authorised German translations. Non-Austrian documents as a rule also have to be legalised (exceptions in case of specific legalisation agreements³).

You have to submit the legalised originals plus photocopies of all the documents listed here:

- fully completed and signed application form
- 2 recent colour photographs, size 3.5 x 4.5 cm (according to the EU and [ICAO criteria](#) for passport photos)
- valid passport + photocopies of all pages containing entries and stamps
- confirmation of the award of the scholarship by the OeAD
- proof of accommodation in Austria: e.g. rental contract, private [accommodation agreement](#), booking confirmation from the OeAD Housing Office or a student hall of residence
- proof of health and accident insurance: Before travelling to Austria you have to take out health insurance for 10 to 14 days valid from the day of entering Austria and covering costs of at least EUR 30,000.-. The insurance must pay the costs for medical treatment in Austria directly and not just reimburse them in your home country against submission of receipts. In case that you cannot provide proof of having appropriate insurance for the whole duration of your stay please purchase travel insurance for 10 - 14 days and the OeAD-GmbH will then take out insurance on your behalf and at your costs when you arrive in Austria⁴. In that case the OeAD confirmation can also serve as proof of insurance after expiry of the travel insurance.
- if available, return flight ticket

¹ Third countries are all countries except EU/EEA countries and Switzerland

² Whether or not an exception will apply will be checked in the individual cases

³ See chapter Legalisation and Translation of Documents at <https://oead.at/en/to-austria/scholars/preparation-for-your-stay-in-austria/#legalisation-and-translation-of-documents>

⁴ See chapter Health Insurance on the OeAD website: <https://oead.at/en/to-austria/scholars/preparation-for-your-stay-in-austria/#health-and-accident-insurance>

ATTENTION: We recommend making and keeping a photocopy of the submitted application and of the visa!

The Austrian representative authority and the residence authority may ask for additional documents in individual cases. Generally the issuance of visas is free of charge for holders of OeAD scholarships. Additional fees, however, may be charged.

Working while receiving the scholarship

While you are receiving your scholarship you are only allowed to work in Austria with explicit approval of the OeAD-GmbH. You have to await the written decision of the OeAD-GmbH before taking up a job. Should you break this rule, you will lose your scholarship. There is no legal right to approval by the OeAD-GmbH.

Approval of the OeAD-GmbH is only possible under the following conditions:

- minor employment (for 2017: EUR 425.70/month)
- employment including scientific, teaching, and/or research activities at a university, university of applied sciences or other research institution. The job, however, must include other activities than the scientific activities supported by your scholarship.

Travelling to other countries

A “Visa C for Gainful Employment” or a “Visa D for Gainful Employment” entitle you to travel to other Schengen countries⁵ for up to 90 days within the validity period of the visa. Additional visas may be necessary for travelling through non-Schengen countries.

Bringing along family members

Being in receipt of a scholarship does not entitle you, automatically, to bring along family members (spouse, unmarried minors) to Austria. The scholarship is not sufficient for this! If you do want to bring your family along, you have to bear the additional costs yourself and provide proof of being able to cover these costs (e.g. bank/savings account which can be accessed from Austria).

Family members can also apply for a **visa** (“Visa C” or “Visa D” without the gainful employment addition) at the competent [Austrian representative authority](#) in their country of residence before travelling to Austria or – depending on their nationality – travel to Austria for a maximum period of 3 months without requiring a visa. You can neither apply for nor renew a visa in Austria. The above-mentioned documents have to be submitted for each family member. Visas for family members are free of charge. Further information is available [here](#).

Please also see the [Checklist for stays of up to 6 months!](#)

⁵ In addition to Austria the Schengen area includes the following countries: Belgium, Denmark, Germany, Estonia, Finland, France, Greece, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxemburg, Malta, Netherlands, Norway, Poland, Portugal, Sweden, Switzerland, Slovakia, Slovenia, Spain, Czech Republic and Hungary.