

Cooperation Development Research Guidelines for Applicants

1. Objectives of the programme

The aim is to support application-oriented cooperation projects between Austrian higher education institutions/research institutions and institutions in countries of the Global South in order to contribute to the analysis and solution of local challenges as well as to the achievement of the Sustainable Development Goals (SDGs) adopted by the United Nations 2015.

2. Target group

Cooperative projects of researchers at Austrian higher education institutions/research institutions and higher education institutions/research institutions in countries of the Global South will be supported. The programme is open to all scientific disciplines.
It is not a scholarship programme for individuals.

Eligible to apply are researchers (minimum qualification: PhD/Dr.) at Austrian universities and non-university research institutions as well as researchers (minimum qualification: PhD/Dr.) at universities and non-university research institutions of the below mentioned target countries.

Eligible for funding are PhD/doctoral students and researchers (minimum qualification: PhD/Dr.) at Austrian universities and non-university research institutions as well as PhD/doctoral students and researchers (minimum qualification: PhD/Dr.) at universities and non-university research institutions of the below mentioned target countries.

3. Target countries

Austria as well as non-European countries on the current [OECD DAC list](#) of the following categories:

- “Least Developed Countries”
- “Other Low Income Countries”
- “Lower Middle Income Countries and Territories” (except India)

Regional restrictions are possible in the calls for applications.

4. Maximum funding

Depending on the duration of the project the funding amounts are the following:

- 1-year projects: up to EUR 20,000.- maximum
- 2-year projects: up to EUR 35,000.- maximum
- 3-year projects: up to EUR 50,000.- maximum

5. Eligible costs

- Travel costs and costs of stay for research stays up to 12 months per person; minimum qualification: PhD/doctoral students
- Material costs (only consumables) relevant to the project up to EUR 3,000.-

Researchers from partner countries of the Global South (incomings):

Travel costs within their country (field research), to another partner country of the Global South and to Austria.

- Travel allowance: up to € 1,500.- maximum per trip
- Accommodation and living costs:
 - Doctoral students: up to 12 working days € 100,-/day, from the 13th day a flat rate of € 1,250.-/month
 - Scientists (minimum qualification: PhD/Dr.): up to 14 working days € 100,-/day, from the 15th day a flat rate of € 1,400.-/month

Researchers from Austria to countries of the Global South (outgoing):

- Travel allowance: up to € 1,500.- maximum per trip
- Accommodation and living costs:
 - Doctoral students: up to 12 working days € 100,-/day, from the 13th day a flat rate of € 1,250.-/month
 - Scientists (minimum qualification: PhD/Dr.): up to 14 working days € 100,-/day, from the 15th day a flat rate of € 1,400.-/month

6. Application

The application can be submitted by the project coordinator at the Austrian research institution as well as by the coordinator in the eligible country of the Global South.

The applicant must have completed a doctorate / PhD.

A maximum of one application per applicant can be submitted.

- Application and language: Submission to the OeAD-GmbH, online application in the specified formats, in English language
- Project description and uploads according to the application form:
 - Abstract (1 page)
 - Project description including methodology (3-5 pages)
 - Description of the partnership and all participating institutions
 - Description of tasks and responsibilities of every project member
 - Relevance for sustainable development & contribution of the project to analysis /solution according to the Sustainable Development Goals (SDGs)
 - Academic CVs incl. list of relevant publications of all project participants (max. 5 pages per CV)
 - Sustainability, possible follow-up project(s), applicability of results and dissemination
 - Timeline with activities and expected results and outcomes
 - Budget table (please use template on the [website](#))
 - Letters of Intent of all participating institutions, also of the applying institution. The Letter of Intent must include the following items:

- Official letterhead of the institution
- Project title
- Name of the participating institutions
- Planned period of the project
- Date not older than 6 months at the time of application
- Signature of the management of the participating institutions (not of the project coordinator)
- If available, stamp of the signing institution

Please note that missing documents cannot be submitted after the deadline for submission.

7. Verification of the eligibility for funding

a. Verification of the formal criteria by OeAD-GmbH:

- timely submission
- completeness of the application (see mentioned documents under item 6)
- funding amount requested (maximum amounts)
- participating institutions must be higher education institutions or non-university research institutions in the area of basic research
- minimum qualification of the participating persons: PhD/doctoral students
- countries eligible to participate (see DAC list of the OECD)
- maximum project duration of 1-3 years

b. Verification of the content criteria:

Evaluation of the project proposal by two independent (international) experts. They evaluate the proposal by using a scoring matrix (max. 100 points each) according to the following criteria:

- Feasibility of the research project (20 points maximum)
- Plausibility of the scientific objective (20 points maximum)
- Contribution to the Sustainable Development Goals (SDGs) (20 points maximum)
- Scientific competence and expertise of the participating researchers (20 points maximum)
- Sustainability and plausibility of the described future cooperation perspective (10 points maximum)
- Plausibility of the submitted budget plan (10 points maximum)

8. Selection

If necessary, the OeAD-GmbH appoints an advisory board made up of experts for project selection. This board consists of five members with proven expertise in development research and knowledge of the countries of the Global South. On the basis of the selection proposals made by this advisory board the BMBWF decides on the final acceptance or rejection of the applications.

9. Project start

After a funding commitment has been announced and the funding contract has been sent, the research project can be started immediately after the contract has been signed. Disbursements of funds are made on an ad hoc basis.

10. Further information

Visit our [website](#), send us an e-mail, give us a call or make an appointment for personal consultation.

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