

**Master Scholarship**

**Application Form**

**Only for applications embedded in APPEAR projects.**

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| General Information |

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| **A.1. Personal data** | |
| Form of address | Ms.  Mr. |
| Academic title |  |
| First name |  |
| Last name |  |
| Date of birth |  |
| Place of birth (City, country) |  |
| Nationality |  |
| Other nationalities (if applicable) |  |
| Married | YES  / NO |
| Name of spouse |  |
| Nationality of spouse |  |
| Children | YES  / NO |
| Name(s) and birth date(s) of children |  |

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| **A.2. Contact details** | |
| Postal address |  |
| Postal code, city |  |
| Country |  |
| Email address |  |
| Telephone number |  |

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| B. Education |

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| **B.1. School leaving certificate** | |
| Secondary school |  |
| Duration (from – to) yy/mm/dd - yy/mm/dd |  |
| City, country |  |

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| **B.2. Bachelor studies or equivalent** | |
| Field of study, academic degree |  |
| Duration of studies (from – to) yy/mm/dd - yy/mm/dd |  |
| University |  |
| City, country |  |
| Title of the Bachelor thesis |  |

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| **B.3. Master studies or equivalent** (if already completed) | |
| Field of study, academic degree |  |
| Duration of studies (from – to) yy/mm/dd - yy/mm/dd |  |
| University |  |
| City, country |  |
| Title of the master thesis |  |

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| **B.4. Other relevant courses or trainings** | |
| Title of the course or training |  |
| Institution |  |
| City, country |  |
| Duration of course / training (yy/mm/dd - yy/mm/dd ) |  |

*Please copy and paste the above tables if necessary, in order to include other relevant courses or trainings.*

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| C. Additional Qualifications |

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| **C.1. Language skills** | | | | | | |
| Mother tongue |  | | | | | |
| Foreign languages | English | | German | | …………………. | |
| written | spoken | written | spoken | written | spoken |
| excellent |  |  |  |  |  |  |
| good |  |  |  |  |  |  |
| sufficient |  |  |  |  |  |  |
| not at all |  |  |  |  |  |  |

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| **C.2. Language certificates (English or German)** | |
| Institution |  |
| Name of language certificate |  |
| Date of exam |  |

*Please copy and paste the above tables if necessary, in order to include other relevant language certificates.*

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| **C.3. Publications** | |
| Title |  |
| Authors |  |
| Published in |  |

*Please copy and paste the above tables if necessary, in order to include other relevant publications.*

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| **C.4. Scholarships for academic studies or research** | |
| Name of scholarship |  |
| Type of funding |  |
| Financing organisation |  |
| City, country |  |
| Duration (from – to)  yy/mm/dd - yy/mm/dd |  |

*Please copy and paste the above tables if necessary, on order to include other scholarships.*

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| **C.5. Other professional or scientific mobilities** | |
| Institution |  |
| Purpose |  |
| City, country |  |
| Duration (from – to)  yy/mm/dd - yy/mm/dd |  |

*Please copy and paste the above tables if necessary, in order to include professional or scientific mobilities.*

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| D. Work Experience |

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| **D.1. Current employment** | |
| Institution |  |
| Department / Institute |  |
| Name of the director of the Department / Institute |  |
| Address |  |
| Postal code, City |  |
| Country |  |
| Website |  |
| Legal status (i.e. public university) |  |
| Relevant experience and research activities of the institution |  |
| Your position at the Department / Institute |  |
| Employed since (yy/mm/dd) |  |
| Describe your tasks |  |

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| **D.2. Former employment** | |
| Institution |  |
| Department / Institute |  |
| Name of the director of the Department / Institute |  |
| Address |  |
| Postal code, City |  |
| Country |  |
| Website |  |
| Legal status (i.e. public university) |  |
| Relevant experience and research activities of the institution |  |
| Your position at the Department / Institute |  |
| Employed from – to (yy/mm/dd) |  |
| Describe your tasks |  |

*Please copy and paste the above tables if necessary, in order to include former employments.*

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| E. Information on planned Master’s Studies in Austria |

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| **E.1. The application is embedded the following APPEAR project** | |
| Title of the APPEAR project |  |
| Project number |  |
| Project start |  |
| Project coordinating institution |  |
| Project coordinator |  |
| Email address |  |

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| **E.2. Master’s programme at the Austrian University** | |
| Name of the Master’s programme |  |
| Branch of science[[1]](#footnote-1) | Branch Name |
| Six-Digit Code |  |
| Higher education institution |  |
| Department / Institute |  |
| Coordinator of the Master’s programme |  |
| Email |  |

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| F. Relevance of your Master’s studies |

*Max. 4 pages. Please answer each question in the box provided.*

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| **F.1. Describe how your studies are in line with the thematic focus of APPEAR?** |

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| **F.2. Describe how your studies will contribute to the achievements of the SDGs?** |

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| **F.3. Why do you consider your studies to be important for the development of your country of origin?** |

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| **F.4. Why do you consider your studies to be important for the capacity development of your home institution?** |

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| **F.5.How is your home institution involved in the studies?** |

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| G. Checklist for a complete Master application |

* All required documents have to be submitted as **pdf file**.
* Documents have to be submitted **via e-mail** to appear@oead.at
* All documents have to be in **German or** **English**.

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| **Required document** | **Please tick** |
| Master’s Application form |  |
| Signed letter by the applicant  Confirming his/her intention to return to the home country after the completion of the studies and to pursue an appropriate, development-related assignment. |  |
| Nomination by the home institution (form) It must be demonstrated that the individual need for academic education serves the specific demands of the institution, and the development needs of the country of origin (e.g. within the development plan of the academic institution) and that the applicant is employed and will be reemployed by the institution and that the institution will support the applicant during the field studies (in cash or in kind contribution). |  |
| Confirmation by the Master’s programme management Confirming that the applicant fulfils the study requirements of the Master’s programme. |  |
| Confirmation of the APPEAR project coordinator Confirming that the PhD project takes place within the APPEAR project and describing how the study project will contribute to the implementation of the project. |  |
| Curriculum vitae |  |
| Proof of language skills (English and/or German) |  |
| Evidence of previous studies (copies): Bachelor (and master’s) degree certificates, plus listing of subjects and grades Abstract of the master’s thesis |  |
| Photocopy of the passport / ID |  |

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| H. Confirmation of the applicantand data privacy |

I, the undersigned, herewith certify that all the information provided on the application form is correct. I agree to inform the APPEAR office immediately of any changes or additions to the statements submitted.

**Data privacy:**

I acknowledge and agree, that the OeAD as responsible controller in accordance with the provisions of the EU General Data Protection Regulation (GDPR) is entitled to record and process the personal data made available in the application for the purpose of application examination and evaluation moreover for the performance of legally delegated tasks of the selection process, its documentation and for monitoring purposes.

Especially it may be possible that personal data made available in the application may be forwarded to

* the bodies and officials of the Audit Court of the Republic of Austria (especially in accordance with the Audit Court Act 1948, BGBl Nr. 144/1948, as amended from time to time), of the Austrian Federal Ministry of Finance (especially in accordance with the Federal Budget Act 2013, BGBl Nr. 139/2009, as amended from time to time) and the organs of the EU as well as to other support organisations upon request and insofar as this is necessary for their coordination activities
* to the competent offices of the Austrian Development Cooperation (ADC), to the Austrian Development Agency (ADA) including the persons and organisations working in developing countries in the framework of the ADC and to the Austrian Federal Ministry for Foreign Affairs (BMEIA).

Moreover, I explicitly agree that the following data may be published in publications and on the internet: name, institution, address of the institution, country, PhD title, including an abstract.

More information on the OeAD privacy policy, data submission and your rights can be found [here](https://oead.at/en/privacy-policy/).

Name of the applicant:

Signature:

Date and location:

1. <http://www.statistik.at/kdb/downloads/pdf/OEFOS2012_EN_CTI_20190903_162012.pdf> [↑](#footnote-ref-1)